

# Molly A. Kleinman

Special Assistant to the Dean of Libraries  
University of Michigan Library

(734) 763-7832

makleinm@umich.edu

---

## **EDUCATION**

### **UNIVERSITY OF MICHIGAN** - School of Information

*Master of Science in Information*

Tailored concentration in Libraries, Information Policy, and Law

Joseph B. Rounds Scholar

Michigan Special Libraries Association Scholar, 2007

September 2005 – April 2007

*Ann Arbor, Michigan*

### **BRYN MAWR COLLEGE**

*Bachelor of Arts*

English and Gender Studies, Cum Laude and Departmental Honors

September 1997 – May 2001

*Bryn Mawr, Pennsylvania*

## **EMPLOYMENT**

### **UNIVERSITY OF MICHIGAN LIBRARY**

Library Administration

Special Assistant to the Dean of Libraries

- Serve in an ex-officio capacity to the Library Dean's Group, working collaboratively to provide high-level assistance including communication, policies, projects, and other management issues.
- Serve as communications coordinator and liaison for Library administration, ensuring that information is communicated appropriately to internal audiences throughout the library and a wide array of external constituents including faculty and University administration.
- Facilitate the work of the University Librarian in a broad spectrum of administrative activities, including daily operations, research and writing, financial and personnel management, supporting the integration of new units such as the U-M Press and the Digital Media Commons, and maintaining connections to the academic and information communities beyond the University.
- Coordinate and manage the annual budget writing process.
- Support and inform strategic planning through data analysis, research, and developing communication tools.
- Maintain the Library's connections to external partners and communities through participation in annual and one time surveys, arranging visits by national and international scholars and librarians, representing the Library at conferences, and contributing to development related initiatives.

May 2009 – present

*Ann Arbor, Michigan*

### **UNIVERSITY OF MICHIGAN LIBRARY**

Copyright Office

Copyright Specialist

- Researched and answered specific questions about copyright and scholarly publishing issues from faculty, staff, and students.
- Planned and implemented an educational outreach campaign on copyright and publishing for University faculty, librarians, staff, students, and researchers.
- Developed and taught workshops on a variety of copyright and publishing topics, such as copyright basics, author rights, Open Access, and Creative Commons.
- Led a team of librarians to organize Open Access Week in March, 2009. The week featured six events on a range of topics surrounding scholarly publishing, which were attended by over 150 people.
- Participated in a University-wide team to facilitate compliance with the NIH Public Access Policy.
- Provided copyright support to U-M's digital library initiatives, including the institutional repository, the Scholarly Publishing Office, and the HathiTrust (formerly MBooks) project.
- Supervised and mentored a graduate student intern.
- Oversaw the redesign of the U-M copyright website, <http://copyright.umich.edu>
- Organized focus groups with faculty and students to assess the needs for copyright education on campus.

September 2006 – May 2009

*Ann Arbor, Michigan*

### **UNIVERSITY OF MICHIGAN LIBRARY**

Library Administration

Special Projects Librarian

- Assisted University Librarian Paul Courant with research and projects on topics in librarianship, higher education, scholarly communication, copyright, publishing, and library management.
- Attended administrative meetings and participate in the drafting of policies and administrative documents such as the

September 2007 – May 2009

*Ann Arbor, Michigan*

annual Library budget and the Library's copyright policy.

- Provided support for the University Librarian's blog, Au Courant, <http://paulcourant.net>

### **UNIVERSITY OF MICHIGAN LIBRARY**

May 2007 – September 2007  
Ann Arbor, Michigan

Scholarly Publishing Office

Publishing Projects Librarian

- Investigated and produced a report on the journal publishing activity of departments and institutes at the University of Michigan.
- Applied XML markup to manuscripts for publication.

### **UNIVERSITY OF MICHIGAN LAW LIBRARY**

June 2006 – August 2006  
Ann Arbor, Michigan

Reference Department

Intern

- Researched and implemented new software to support the Law School Faculty Publications Database.
- Developed recommendations for new work processes for researching and updating the Law School Faculty Bibliography.

### **UNIVERSITY OF MICHIGAN**

January 2006 – May 2006  
Ann Arbor, Michigan

Office of Public Affairs and Media Relations

Intern

- Analyzed publisher statements and news commentary related to coverage of Google Book Search and the Google Library Partnership
- Researched other library digitization efforts and related legal scholarship.
- Created content for an informational website (now outdated).
- Attended sessions to prepare University President Mary Sue Coleman for a speech to members of the American Association of Publishers.

### **UNIVERSITY OF MICHIGAN LIBRARY**

September 2005 – May 2006  
Ann Arbor, Michigan

Shapiro Undergraduate Library

Reference Assistant

- Provided reference and advisory services for undergraduate students and the public.
- Instructed students in basic research strategies, including use of the online catalog, networked electronic resources, and databases.

### **THE WENDY WEIL LITERARY AGENCY, INC.**

July 2001 – May 2004  
New York, NY

Associate

- Managed permission requests and contracts for reprint rights of clients' work.
- Created new boilerplate contract for digital and audio permissions contracts.
- Supervised interns in evaluating unsolicited manuscript submissions.
- Read and evaluated manuscript submissions.
- Acted as assistant to Wendy Weil – handled correspondence, schedule, and submissions to publishers, and participated in contract negotiations.

## **PUBLICATIONS AND INVITED PRESENTATIONS**

ACRL Scholarly Communications 101 Roadshow (co-presenter)

June and July, 2009

*University of Buffalo, Buffalo, New York*

*Washington University in St. Louis, St. Louis Missouri*

Legal Considerations in Digital Preservation (instructor)

May 2009

*Digital Preservation Management Workshop, University of Michigan, Ann Arbor, Michigan*

UMich's March Open Access Week: Lessons and Ideas (webcast) <http://www.blip.tv/file/2074690>

April 2009

*SPARC online*

Copyright and Publishing Essentials for Data Librarians.

April, 2009

*Presented at the Association for Population/Family Planning Libraries and Information Centers Conference*

*University of Michigan, Ann Arbor, Michigan*

Intellectual Property Controversies Panel (panelist)

January, 2009

*Presented at the Michigan Tech Great Events series, Houghton, Michigan*

Borrow This Book: How Libraries Ended up on the Front Lines of the Copyright Wars <i>Presented at the Michigan Tech Great Events series, Houghton, Michigan</i>	January, 2009
Asserting Fair Uses (panelist) <i>DLF Fall Forum, Providence, Rhode Island</i>	November 2008
Kleinman, Molly. The beauty of "Some Rights Reserved": Introducing Creative Commons to librarians, students and faculty <i>C&amp;RL News.</i>	November 2008
Kleinman, Molly. A few things every instruction librarian should know about copyright <i>LOEX Quarterly.</i>	Summer 2008
Kleinman, Molly & Bast, Anne. Beyond Copyright: Creative Commons and new approaches to intellectual property in the archive <i>Presented at the International Council on Archives Congress in Kuala Lumpur</i>	July 2008
Kleinman, Molly & Bast, Anne. Creative Commons International: What it is and how it works <i>Presented at the International Council on Archives Congress in Kuala Lumpur</i>	July 2008
Kleinman, Molly. The beauty of "Some Rights Reserved": Introducing Creative Commons <i>Presented to the National Library Board of Singapore</i>	July 2008

## **SERVICE AND COMMITTEES**

<i>Committee on Funding for Librarians' Research &amp; Creative Projects</i> Choose librarians to receive funds for special projects, in order to encourage creativity and innovation in the library and the library profession, to enhance professional development and job satisfaction, and to foster education on research methodology for interested staff.	August 2008 – present Chair-Elect <i>University of Michigan Library</i>
<i>Copyright Advisory Network Copyright Scholar</i> Received two days of training in copyright at ALA's Washington Office, and convene annually for planning and working. Answer copyright questions from librarians and the general public at the Copyright Advisory Network Forums, <a href="http://librarycopyright.net">http://librarycopyright.net</a> . Blog about copyright news and resources at <a href="http://librarycopyright.net/wordpress">http://librarycopyright.net/wordpress</a> .	September 2007 – present <i>American Library Association</i>
<i>Library Communications Strategies Group</i> Offer support and guidance to the Library's Communications Director. Provide input on Library development events and promotional materials.	Sep 2007 – present <i>University of Michigan Library</i>
<i>Tax Preparation Volunteer</i> Help low-income women and families file their taxes online using free e-file tax programs. Provide basic computer instruction and moral support.	January 2009 – April 2009 <i>Womens' Center of Southeast Michigan</i>
<i>Instructor College Steering Committee</i> Guide and organize programs for the Instructor College, <a href="http://www.lib.umich.edu/icollege/">http://www.lib.umich.edu/icollege/</a> , a group in the library system striving to provide library staff with an opportunity to become better teachers and instructors through professional development, teaching, and collaboration.	August 2007 – May 2009 <i>University of Michigan Library</i>
<i>Usability Working Group</i> The Usability Working Group, <a href="http://www.lib.umich.edu/usability/">http://www.lib.umich.edu/usability/</a> guides and implements usability testing of the Library's web resources and services, including the Library's locally generated web pages and resources, as well as customizable vendor supported resources, such as MetaLib, Aleph and SFX.	January 2008 – December 2008 <i>University of Michigan Library</i>

## **MEMBERSHIPS**

American Library Association	2007 – present
Special Libraries Association, University of Michigan – President, Student Chapter, 2006 – 2007	2007 – 2009
Association of Authors' Representatives	2001 – 2004

## **TECHNICAL SKILLS**

Web 2.0: Blogs, wikis, Facebook, Flickr, delicious, Twitter, WordPress and CommentPress, RSS aggregators, etc.

Basic web design: HTML, CSS, Photoshop, XML

Chat reference: Microsoft Messenger, Meebo, iChat, AIM

## **LANGUAGE SKILLS**

Intermediate Spanish Spoken and written. I lived and traveled in Spain from June 2004 to May 2005.